



To: CIVIL SERVICE COMMISSION (CSC)

Republic of the Philippines  
Department of Agriculture - Cordillera Administrative Region (DA-RFO-CAR)  
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC FO must be in MS Excel format.

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DA-RFO-CAR in the CSC website/job portal:

DA-CAR RAFIS  
**RECEIVED**

Date: 10/18/23 Time: 4:39 PM

OFFICE OF THE DEPARTMENT ADMINISTRATIVE ASSISTANT  
DEPARTMENT OF AGRICULTURE  
CORDILLERA ADMINISTRATIVE REGION  
OFFICE OF HUMAN RESOURCE MANAGEMENT AND REGULATIONS



Date: October 18, 2023

*Joy Rose C. Bawayan*  
JOY ROSE C. BAWAYAN

HRMO

No (Parentetical Title, if applicable)	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	CHIEF SCIENCE RESEARCH SPECIALIST	OSEC-DAB-CSRS-29-2014	24	90078	Master's Degree OR Certificate in Leadership and Management from CSC	Forty (40) hours of supervisory/ management learning and development intervention	Four (4) years of supervisory/ management experience	Career Service (Professional) Second Level Eligibility	Research Division
2	SUPERVISING SCIENCE RESEARCH SPECIALIST	OSEC-DAB-SVSR-59-2014	22	71511	Bachelor's Degree relevant to the job	Sixteen (16) hours relevant training	Three (3) years of relevant experience	Career Service (Professional) Second Level Eligibility	Research Division
3	SENIOR SCIENCE RESEARCH SPECIALIST	OSEC-DAB-SRSRS-217-2014	19	51357	Bachelor's Degree relevant to the job	Eight (8) hours relevant training	Two (2) years of relevant experience	Career Service (Professional) Second Level Eligibility	Research Division
4	SENIOR AGRICULTURIST	OSEC-DAB-SRAG-233-1998	18	46725	Bachelor's Degree in Agriculture or other allied courses such as Agricultural Engineering, Fisheries Technology and Veterinary Medicine	Eight (8) hours relevant training	Two (2) years of relevant experience	Relevant RA 10801	Luna Research and Outreach Station, Research Division

<sup>1</sup> Agriculturalist, Agricultural Engineer, Fisheries Technologist and Veterinarian depending on the functions, duties and responsibilities as indicated in the Position Description Form.

Note: This office provides equal employment opportunities to all applicants and prohibits discrimination on account of gender identity, sexual orientation, age, civil status, pregnancy, disability/impairment, beliefs and religion, race and ethnicity or political affiliation.

OCT 18 2023 3:45 PM  
2023-10-18-639  
By: *Joy Rose C. Bawayan*  
Administrative Assistant III

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 29, 2023.

1. Fully accomplished Personal Data Sheet (PDS [CS Form No. 212, Revised 2017]) with recent passport-sized picture and Work Experience Sheet (CSC Form No. 212 attachment) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**Atty. JENNILYN M. DAWAYAN, CESO IV**

OIC Regional Executive Director

BPI Compound, Guisad, Baguio City

[dacar.hrmrsp@gmail.com](mailto:dacar.hrmrsp@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.